



# Fact Sheet Student Exchange 2018/2019

## International Office

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[uni.kn/international](http://uni.kn/international)

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### **About Us**

- studying at an internationally renowned research university with close ties between research and teaching,
- a campus university with a friendly, welcoming atmosphere of more than 11,000 students from more than 90 countries,
- international and interdisciplinary with 350 partner universities worldwide,
- access to cross-border leisure opportunities in Germany, Switzerland, Liechtenstein and Austria,
- in a fantastic location between Lake Constance and the Alps.

	<b>Erasmus+</b>	We are proud to be part of the Erasmus+ programme. Our Erasmus Code is <b>D KONSTAN 01</b>
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### **International Office Staff**

Director	Dr. Johannes Dingler <a href="mailto:international@uni-konstanz.de">international@uni-konstanz.de</a>
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## Important Links

University of Konstanz	<a href="http://www.uni-konstanz.de/en">www.uni-konstanz.de/en</a>
International Office	<a href="http://www.uni-konstanz.de/en/international-office">www.uni-konstanz.de/en/international-office</a>
Study in Konstanz	<a href="http://www.uni-konstanz.de/en/international-office/study-in-konstanz">www.uni-konstanz.de/en/international-office/study-in-konstanz</a>
Academic Calendar	<a href="http://www.uni-konstanz.de/en/study/while-you-study/semester-dates">www.uni-konstanz.de/en/study/while-you-study/semester-dates</a>
Orientation programmes	<a href="http://www.uni-konstanz.de/en/international-office/study-in-konstanz/your-first-days-in-konstanz/orientation-courses-and-programmes">www.uni-konstanz.de/en/international-office/study-in-konstanz/your-first-days-in-konstanz/orientation-courses-and-programmes</a>
Course Catalogue	<a href="https://zeus.uni-konstanz.de/">https://zeus.uni-konstanz.de/</a>
Study Preparation	<a href="http://www.uni-konstanz.de/en/international-office/study-in-konstanz/preparation">www.uni-konstanz.de/en/international-office/study-in-konstanz/preparation</a>
Advise, Service, Contacts	<a href="http://www.uni-konstanz.de/en/international-office/study-in-konstanz/advising-service-and-contacts">www.uni-konstanz.de/en/international-office/study-in-konstanz/advising-service-and-contacts</a>
Language Institute	<a href="http://www.sli.uni-konstanz.de/en">www.sli.uni-konstanz.de/en</a>

## Nomination and Application Process

Language prerequisites	<p>Students need to proof the ability to speak and write in German or English at a minimum level of B2 (European Reference Frame). B1 competences are not sufficient to follow academic courses.</p> <p>Students can take academic courses in English and courses for German as a Foreign Language offered by the Language Institute. (Courses for English as a foreign language are not offered to exchange students.)</p>
Required documents from students (uploaded via our online system)	<ol style="list-style-type: none"> <li>1) Transcript of Records</li> <li>2) B2 language certificate (German or English)*</li> <li>3) Copy of passport picture</li> <li>4) Erasmus+ students with non-EU citizenship: Copy of residence permit</li> <li>5) Photo (for student ID card)</li> <li>6) Proof of deposit payment for student housing</li> </ol> <p>*Native speakers of English or German do not need to provide a language certificate, they can upload their transcript of records again</p>
The Academic Year	<p>Starting in October, the academic year is divided into 2 independent semesters. Every semester is preceded by an orientation programme (4 weeks or 1 week).</p> <p><b>Winter semester (WS):</b> October 1 – March 31 Lecture Period: mid-October until last week of February</p> <p><b>Summer semester (SoSe):</b> April 1 – September 30 Lecture Period: mid-April until last week of July</p>
Nomination	<p>The University of Konstanz has changed its nomination process for Erasmus+ partners and will only accept nominations via our Mobility-Online platform from now on. Partners will be invited with log-in details. Global partners will be asked to nominate students to us with an Excel form.</p> <p><b><u>For the Summer Semester 2019:</u></b></p> <p><b>Nomination period:</b> 17<sup>th</sup> of September 2018 until 1<sup>st</sup> of November 2018 <b>Application deadline for students:</b> 15<sup>th</sup> of November 2018</p> <p><b><u>For the Winter Semester 2019/20:</u></b></p> <p><b>Nomination period:</b> 15<sup>th</sup> of March 2019 until 1<sup>st</sup> of May 2019 <b>Application deadline for students:</b> 15<sup>th</sup> of May 2019</p> <p>If you miss the nomination deadline, please get in touch with the International Office so that we can consider later nominations and applications by your students.</p>
Application Process	<p>Students apply online (no paper based application). Supporting documents need to be uploaded: transcript of records, language assessment (for non-native speakers), passport, and proof of the transfer of a housing deposit (if desired).</p>

Deadlines	<p><b>May 15</b> Admissions for the Winter Semester or whole Academic Year</p> <p><b>November 15</b> Admissions for the Summer Semester</p>
Admission	Students will receive a Letter of Admission and a Registration confirmation for their orientation programme directly through the online application portal. Documents will not be send by postal mail and cannot be copied to the coordinator at the home university.

## Orientation

German Language and Orientation	<p>Students choose between one of these programmes (mandatory):</p> <p><b>Go-Konstanz (4 weeks)</b> Every March and September, intensive German language course with orientation programme (see below), organized by the International Office and the Language Institute (SLI). Groups of about 15 participants are taught by experienced lecturers at all levels: beginners, intermediate and advanced.</p> <p><b>OriPro (1 week)</b> Every April and October, orientation programme shortly before the start of the semester: opening a bank account, German health insurance, enrolling at the university, and applying for a residence permit, for non EU/EEA students.</p>
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## Study abroad with us

Courses	On the Bachelor's level most study courses are taught in German, some departments offer a wide range of courses taught in English, and some in English/German concurrently. On the Master's level, more courses are taught in English than on the undergraduate level. The English course offer is increasing.
German as a Foreign language	<p>The Language Institute offers a broad range of classes for international students to strengthen and expand their German skills. Language instruction is offered on all levels in small groups: beginner, intermediate and advanced. Language classes should not take precedent over student's core study area, but complement their studies.</p> <p>The Language Institute will test student's language competences on site and assign students to courses according to their individual language skills – results may be different than other test results, e.g. OLS. Students are not entitled to demand a specific level.</p>
Full time studies	<p>Exchange students are required to complete a full course load while studying abroad in Konstanz. Undergraduate and graduate students are usually enrolled in 24-30 credits per semester.</p> <p>We recommend that students take at least 50% of their classes in their main subject.</p>
Transcript of Records	Upon completion of the semester/year, students request a Transcript of Records, once all grades have been posted in their online account. The International Office then issues an official transcript and sends it to the home university.

## Study preparation

Webinars: Final preparations and information before arriving in Konstanz	Students can join webinars offered by the International Office focusing on final preparations and formalities before coming to Konstanz. The webinars are offered each time before the respective semester starts. Students receive information and dates by email.
Accommodation	<p>Students who apply for and pay a deposit of 550€ within the deadline, are usually guaranteed accommodation in 'Seezeit' Student Housing.</p> <p>We recommend this option since the private housing market is tense and expensive. There is no assistance for finding private housing in Konstanz, which is best found when on-site. Bring time and patience and be aware of scams.</p>

Monthly expenses	Accommodation: 230-380 € per month in student dorms, Food: 120-250 €/month, Local transportation with semester student pass: 58 €, Printing (50-100€/semester), health insurance (80€/month), campus fees (90€/semester), Personal: 150-450€/month (depends on individual habits, e.g. travelling, choice of food, etc.). Important: In the first 2 months students will need more money than in the following months to cover all initial costs. Students should prepare accordingly.
Visa and residence permit	<p><b>Visa:</b> Citizens from EU/EEA countries and Switzerland, the US, Canada, Australia, New Zealand, Japan, South Korea, Israel and Brazil do not need a visa to enter Germany. All others NEED a student visa (NOT a tourist visa). Apply ahead of time.</p> <p><b>Residence Permit:</b> All students (except from EU/EEA countries and Switzerland) will apply for a residence permit ("Aufenthaltstitel") in Konstanz upon arrival.</p> <p>Important: 720 €/month are required as proof of financial resources in order to obtain the residence permit.</p>
Health Insurance	Students from the EU/EEA and Switzerland are automatically insured through their EHIC card. Students with non-EU/EEA nationality are required to enrol in German health Insurance upon arrival.
Services	<p>All exchange students enjoy the same access to university facilities as local students. To mention just a few facilities such as computer centre, internet access both on the university campus as well as in the accommodation, access to sports facilities and the 24/7 library.</p> <p>In the 'Studierenden-Service-Zentrum' (SSZ) students have access to all services in one room. The Welcome Center offers special services to PhD students and international researchers. In addition to that, a Counselling Centre offers advice and services in times of stress and worries.</p> <p>Exchange students enjoy our Buddy Programme, Local Erasmus Group, our Orchestra and Big band, Theatre, Film nights, Model United Nations, etc.</p>